

INVERCLYDE INTEGRATION JOINT BOARD – 10 MAY 2016

Inverclyde Integration Joint Board

Tuesday 10 May 2016 at 3pm

Present: Councillors V Jones, S McCabe, J McIlwee and L Rebecchi, Mr S Carr, Dr D Lyons, Mr A Macleod, Mr R Finnie, Dr H MacDonald, Mr B Moore, Ms L Aird, Ms R Garcha, Ms D McCrone, Ms M Telfer, Mr I Bruce and Ms C Boyd.

Chair: Councillor McIlwee presided.

In attendance: Ms B Culshaw, Head of Health & Community Care, Ms D Gillespie, Head of Mental Health, Addictions & Homelessness, Ms S McAlees, Head of Children's Services & Criminal Justice, Mr D Pearce (for Head of Planning, Health Improvement and Commissioning), Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

31 Apologies, Substitutions and Declarations of Interest 31

An apology for absence was intimated on behalf of Ms S McLeod.

Declarations of interest were intimated as follows:

Agenda Item 12 (Health Improvement & Inequalities Team Annual Report 2015) – Dr D Lyons.

Agenda Item 14 (HSCP Equality Duty Requirements) – Dr D Lyons.

Agenda Item 16 (Governance of HSCP Commissioned External Organisations) – Councillors S McCabe and J McIlwee.

32 Special Meeting of the Inverclyde Integration Joint Board 32

The Chair advised the Board of proposals for a special meeting to be held on Monday 20 June 2016 at 3pm to consider (1) the Inverclyde Integration Joint Board accounts, (2) the Audit Committee arrangements and (3) Greater Glasgow & Clyde Financial Planning 2016/17.

Decided: that it be agreed to hold a special meeting of the Board at 3pm on Monday 20 June 2016.

33 Minute of Meeting of Inverclyde Integration Joint Board of 15 March 2016 33

There was submitted minute of the Inverclyde Integration Joint Board of 15 March 2016.

Decided: that the minute be agreed.

34 Appointment of Chief Finance Officer 34

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting the Board to confirm the appointment of its new Chief Finance Officer.

Decided:

(1) that it be agreed to confirm the appointment of Lesley Aird as the Chief Finance Officer of the Inverclyde Integration Joint Board; and

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(2) that Lesley Aird be designated the Board's Section 95 Officer.

35 Amendment to Standing Orders 35

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval to adopt amended Standing Orders.

Decided: that the Board adopt the amended Standing Orders as detailed in Appendix 1 to the report.

36 Inverclyde Integration Joint Board – Proposed Dates of Future Meetings 36

There was submitted a report by the Head of Legal & Property Services requesting the Board to agree a timetable of meetings for the forthcoming year.

Decided: that it be agreed to hold meetings of the Inverclyde Integration Joint Board at 3pm on the following dates:

Thursday 18 August 2016

Tuesday 8 November 2016

Tuesday 24 January 2017

Tuesday 14 March 2017

Tuesday 6 June 2017

37 Code of Conduct 37

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval for the adoption of a revised Code of Conduct.

Decided:

(1) that the Board adopt the revised Model Code of Conduct for Members of Devolved Public Bodies as detailed in Appendix 1 of the report; and

(2) that the Board agree to the submission of the adopted Model Code of Conduct to the Scottish Ministers for approval.

38 Appointment of Standards Officer 38

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting the Board to agree to the appointment of a Standards Officer as required by the Ethical Standards in Public Life etc. (Scotland) Act 2000.

Decided:

(1) that the Board agree to appoint, subject to the approval of the Standards Commission for Scotland, the Legal Services Manager (Procurement/Conveyancing) Inverclyde Council as Standards Officer for the Inverclyde Integration Joint Board; and

(2) that it be remitted to the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership to seek the Standards Commission's approval of the appointment.

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- 39 Clinical and Care Governance Proposals 39**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on proposals to meet the range of requirements contained within legislation and policy relating to Clinical and Care Governance.
- Decided:**
- (1) that the Board agree the proposed structure for Clinical and Care Governance within the Inverclyde Health & Social Care Partnership, as detailed in the report, and the timescale for implementation; and
 - (2) that it be remitted to the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership to consider further the reporting arrangements in relation to Clinical and Care Governance and to report back to the Board, if appropriate.
- 40 Health & Social Care Partnership – Reserves Strategy 40**
- There was submitted a report by the Chief Financial Officer, Inverclyde Health & Social Care Partnership seeking approval of a Reserves Strategy for the Inverclyde Integration Joint Board.
- Decided:** that approval be given to the Reserves Strategy appended to the report.
- 41 Health & Social Care Partnership – Financial Report 2015/16 as at Period 11 to 29 February 2016 41**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budget current year position as at Period 11 to 29 February 2016.
- Decided:**
- (1) that the Board note the current year Revenue Budget projected underspend of £145,000 (0.12%) for 2015/16 as at 29 February 2016;
 - (2) that the Board note the current projected Social Work capital slippage of £515,000 (76.75%) in the current year;
 - (3) that the Board note the current Earmarked Reserves position and agree to allocate £133,000 of the overall Residential School Earmarked Reserves to cover the additional cost of the Neil Street Children’s Home replacement; and
 - (4) that the Board note the position on Prescribing.
- 42 Business Update 42**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing information on a number of workstreams which are currently underway.
- Decided:** that the Board note the business update report.
- 43 Health Improvement and Inequalities Team Annual Report 2015 43**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing information on the role and activities of the Inverclyde HSCP Health Improvement and Inequalities Team.

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Dr Lyons declared a non-financial interest in this item as a member of the Scotland Committee of the Equality and Human Rights Commission. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided: that the Board note the Health Improvement and Inequalities Team Annual Report 2015 appended to the report.

44 Advice Services Team Annual Report 2015 44

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing information on the role and activities of the Inverclyde HSCP Advice Services Team.

Decided: that the Board note the Advice Services Team Annual Report 2015 appended to the report.

45 HSCP Equality Duty Requirements 45

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the legal requirements placed on Inverclyde Integration Joint Board in respect of its reporting responsibilities under the Equality Act 2010 and aligned Specific Duties.

Dr Lyons declared a non-financial interest in this item as a member of the Scotland Committee of the Equality and Human Rights Commission. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided:

(1) that the Board note the legal requirement placed on the Inverclyde Integration Joint Board in relation to the reporting responsibilities set out by the Equality and Human Rights Commission; and

(2) that the Board note the process to date and approve the Equality Outcomes and Equality Impact Assessment which meets the requirements set out by the Equality and Human Rights Commission.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Appendix to Minute of Meeting of Inverclyde Integration Joint Board of 15 March 2016	6, 8 and 9
Governance of HSCP Commissioned External Organisations	6

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46 Appendix to Minute of Meeting of Inverclyde Integration Joint Board of 15 March 2016 46

There was submitted appendix to the minute of the Inverclyde Integration Joint Board of 15 March 2016.

Decided: that the appendix to the minute be agreed.

47 Governance of HSCP Commissioned External Organisations 47

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on performance and progress relating to the HSCP governance process for externally commissioned Social Care Services, covering the period 1 February to 27 March 2016.

Councillors McCabe and McIlwee declared a non-financial interest in this item as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

(Councillor Rebecchi left the meeting during consideration of this item of business).

The Board agreed to note the governance report, acknowledge that the control mechanisms in place are sufficiently robust and request the submission of a separate report on one of the organisations referred to in the report, all as detailed in the appendix.